

MEMO

PROTECTIVE SERVICES

Communities, Housing and Infrastructure

3rd Floor, Marischal College



ABERDEEN
CITY COUNCIL

To	Team Leader Legal and Democratic Services		
From	Tara-Erin Gilchrist Licensing Standards Officer, Environmental Services		
Email	tegilchrist@aberdeencity.gov.uk	Date	16 November 2016
Tel.	01224 522185	Our Ref.	TAE/PAC/AC0558
Fax.	01224 523887	Your Ref.	

Licensing (Scotland) Act 2005

Premises Licence Review: Town House 1st December 2016 at 10.30 am

Premises Licence: (AC0558) Courtyard by Marriott, Argyll Road/Argyll Way, Dyce, Aberdeen

In my capacity as a Licensing Standards Officer, I was notified by the Licensing section of Aberdeen City Council that the above named Premises had only paid part of their annual fee.

I spoke with manager Abhishek Singh who informed me that he would arrange full payment of the annual fee. On the 31st October, Mr Singh sent me a receipt of payment for £180. I forwarded the receipt to the Licensing section.

It is my understanding, to this date, the remainder of the fee has not been paid.

Tara-Erin Gilchrist
Licensing Standards Officer